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NATIONAL BANK OF ETHIOPIA
ADDIS ABABA

FIS/BSO/584/2013
October 16, 2013

All Banks
Addis Ababa

Dear Sirs/Madams:

Subject: Circular No. BSD/07/2013

It has to be recalled that each bank has been reporting to the NBE the list of customers whose current accounts are closed due to dishonored cheques in line with NBE directives No SBB/31/2002 article 4. However, we have come to learn that all required information about the delinquent persons is not being exhaustively and consistently reported to us in order to create and periodically update our database.

This is, therefore, to require all banks to report closed current accounts using the attached format effective from November 1, 2013.

Sincerely yours,

Solomon Desta
Director, Bank Supervision Directorate



cc:

H.E. The Governor
The V/Governor, Financial Institutions Supervision
National Bank of Ethiopia

CURRENT ACCOUNT CLOSURE REPORTING FORMAT

Name of Bank: _____

Branch Name: _____

1. Drawer's information

1.1 Name _____ Father's Name _____ Grand father's Name _____
 ስም _____ የአባት ስም _____ የአያት ስም _____

1.2 Account No.

1.3 Date Account Closed.....

1.4 Reporting Date.....

1.5 Line of Business

1.6 Tax Identification No (TIN No).....

1.7 Trade License No.

1.8 Business Address

Region

Town/sub city

Kebele

House No.

P.O.BOX

TEL. NO.

1.9 Personal Address

Region

Town/sub city

Kebele

House No.

P.O.BOX

TEL. NO.

2. List of dishonored cheques due to insufficient fund

	Date ck returned	Cheque NO.	Amount	Beneficiary
First				
Second				
Third				

3. Action taken by the branch

TIME	Letter reference	WARNING LETTER		
		Date of the letter	Penalty collection	Remarks
First				
Second				
Third				

Prepared by _____

Approved by: _____

Signature _____

Signature _____

Date _____

Date _____

